

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Shaw Village Hall, The Beeches, Shaw, Melksham SN12 8EP
Date: Wednesday 17 December 2014
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez & Rhys Schell (Melksham Community Area Managers), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk or direct line 01225 716752 or (email) rhys.schell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves - Melksham North
Cllr Terry Chivers - Melksham Without North
Cllr Jon Hubbard (**Chairman**) – Melksham South
Cllr David Pollitt - Melksham Central
Cllr Jonathon Seed (**Vice Chairman**) -Summerham & Seend
Cllr Roy While Melksham Without South

	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 2)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Wiltshire's Car Parking Review. 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 3 - 8)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 15th October 2014 <i>(copy attached)</i>.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Flooding</p> <p>Cllr Jonathon Seed to present.</p>	7:10pm
<p>6 Local Youth Network (LYN) - Update and Recommendations <i>(Pages 9 - 16)</i></p> <p>Ceri Evans - Community Youth Officer.</p> <p>I.Update.</p> <p>ii.Recommendations.</p> <ul style="list-style-type: none"> • That the Melksham Area Board adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN. • That the Melksham Area Board note the budget for the remainder of the financial year 2014/15 of £16,000. • That the Melksham Area Board approve a motion that the Community Youth Officer in consultation with the Chairman of the Melksham Area Board, and where appropriate the 	7:20pm

Community Area Manager may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings. A report explaining such decisions and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.

- That the Melksham Area Board approves authority be delegated to the Community Youth Officer to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings and consultation activities with young people.
- That the Melksham Area Board approves funding of £1,800 to continue joint funding youth counselling with Extended Services (Melksham).

7 **Community Area Transport Group (CAT-G) - update** **7:40pm**

8 **Melksham Campus - update** **7:50pm**

Cllr Roy While to present.

9 **Member Updates** **8:10pm**

- Local Youth Network (LYN) – Cllr Jon Hubbard
- Children and Young Peoples Network - Cllr Jon Hubbard
- Economy – Cllr Roy While
- Health – Cllr Pat Aves
- Transport – Cllr Terry Chivers
- Read Easy – Cllr David Pollitt

10 **Partner Updates (Pages 17 - 22)** **8:20pm**

To receive written updates from any of the following partners:

- a. Melksham Local Youth Network (LYN)
- b. Community Area Partnership
- c. Wiltshire Police
- d. Wiltshire Police and Crime Commissioner
- e. Wiltshire Fire and Rescue Service
- f. NHS Wiltshire/Clinical Commissioning Group

- g. Melksham Town Council
- h. Parish Council Nominated Representatives
- i. Melksham Chambers of Commerce
- j. Melksham Senior People's Forum
- k. Trans Wilts Community Rail Partnership

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| 11 | Grant Funding (<i>Pages 23 - 64</i>)

To determine any applications for Community Area Grants. | 8:30pm |
| 12 | Any Other Items of Public Concern | 8:55pm |
| 13 | Date of next meeting and Close <ul style="list-style-type: none">• Wednesday 11th February 2015 – venue to be confirmed. | 9:00pm |

Wiltshire's Car Parking Review Chair's Announcement

Introduction

Wiltshire Council is reviewing its car parking service and has completed a pre consultation assessment, which was undertaken in May and June of this year. It has also reviewed the evidence from the community workshops held in May. The findings of the pre-consultation exercises have been combined with parking data to form the basis of the next stage of the review.

The review focuses on car parking charges and management, with the potential use of new technologies and the future role of local communities. The review also covers other aspects such as parking standards, first hour free parking and other charging exemptions.

We are keen to hear the views of residents to help us shape the new strategy. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Therefore, we have produced consultation documents which can be viewed at <http://consult.wiltshire.gov.uk/portal> (not available until the 27th October 2014). Hard copies of the background evidence will also be available at local libraries and the main council offices. The online questionnaire and one possible charging option will be available for viewing and completion from the 10th November.

The consultation will be open from 27th October 2014 to the 16th January 2015.

How to respond

Our preferred method to receive comments is through completion of the on-line electronic questionnaire (please note that there is no requirement to register or log-in to the portal to respond to this pre-consultation exercise).

Paper copies of the questionnaire will also be available on request by phoning the below number

Your comments need to be submitted by **5pm on 16th January 2015**.

If you have any queries, please contact us using the details below or by telephone on 0300 456 0100.

Sustainable Transport Group
Highways and Transport
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
By email to: transportplanning@wiltshire.gov.uk

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall - Melksham Assembly Hall, Market Place, Melksham
Date: 15 October 2014
Start Time: 6.40 pm
Finish Time: 7.25 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman), Cllr David Pollitt and Cllr Jonathon Seed (Vice Chairman) and Jane Scott OBE

Wiltshire Council Officers

Maggie Rae – Corporate Director
Alison Sullivan – Community Area Manager
Kevin Fielding – Democratic Services Officer
Sharon Smith – Communications Officer

Town and Parish Councils

Melksham Town Council – Bruce Sanders
Melksham Without Parish Council – John Glover
Atworth Parish Council – Maureen Weston & Effie Gale-Sides
Keevil Parish Council – Myra Link
Seend Parish Council – Joan Savage
Steeple Ashton Parish Council – Geoff Hyatt

Partners

Wiltshire Police – Inspector Matt Armstrong
Office of the Police & Crime Commission – Sean Cooper

Total in attendance: 73



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Melksham Area Board and thanked everybody for attending the preceeding Health Fair.</p> <p>The following Chairman’s Announcement which were covered in the agenda pack was noted:</p> <ul style="list-style-type: none"> • Changes to the Electoral Registration System.
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Roy While and Mike Franklin – Wiltshire Fire & Rescue Service.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 18 June 2014 were agreed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Newleaze Community Asset Transfer</u></p> <p>The Area Board was asked to consider an application submitted by Steeple Ashton Parish Council for the transfer of Newleaze play area, Steeple Ashton.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board approves the transfer subject to the matters referred to in paragraph 9 of the report, pages 11-23 of the 15th October 2014 agenda pack.
6	<p><u>Member Updates</u></p> <p>Local Youth Network (LYN) Cllr Jon Hubbard introduced Kerry ?, who was the newly appointed Community Youth Officer for the Melksham Community area.</p>

The Community Youth Officer would work with the young people and the Area Board to deliver the community-led model for the provision of positive activities for young people in the Melksham community area.

It was agreed that a Youth Management Board be set up.

Decision

- **That the Melksham Area Board sets up a Youth Management Board, which would work as a sub-group of the Melksham Area Board.**
- **The Youth Management Board would comprise of 10 members, including 2 youth members.**

Children and Young Peoples Network

Cllr Jon Hubbard advised that the group had recently met for its first meeting at the Melksham Town Hall, the meeting had been well attended with good feedback.

Economy

Cllr Roy While was unable to attend the meeting.

Health

Cllr Pat Aves advised that a Health & Wellbeing event was to be held at the Melksham Town Hall, all were welcome to attend.

Transport

Cllr Terry Chivers advised the Melksham Community Area Partnership had carried out an audit of the bus stops in Melksham. This audit had highlighted the lack of time tables and poor cleanliness of many of the bus stops.

That the bus stops on Bowerhill had now been cleaned.

Cllr Chivers was now working to get time tables in the bus stops.

It was agreed that Melksham Community Area Partnership should be congratulated for its work on the bus stop audit.

That the MCaP cycling group were looking at the issue of "safe transport for all".

Read Easy

Cllr David Pollitt advised that the group had met for its first meeting and were now about to set up a management committee and planning a second meeting.

	That volunteers were needed for this worthwhile initiative.
7	<p><u>Partner Updates</u></p> <p>Written updates were noted from any of the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Melksham Town Council. • Melksham Senior People's Forum. • Community Operations Board (COB.)
8	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision Shaw Village Hall - Lighting upgrade awarded £1084.00.</p> <p>Decision Bulkington Remembers awarded £650.00.</p> <p>Decision Melksham United Church, Parent & Toddler Group awarded £1,155.00.</p> <p>Decision Melksham Town Council – Bus Shelters awarded £3,378.00. <i>Cllr Chivers requested that these bus shelters contained up to date timetables in them.</i></p> <p>Decision Keevil Parish Council, Banfield Recreation Ground improvement project awarded £1,725.00.</p> <p>The Chairman reminded the meeting that the Area Board still had funds available to allocate to organisations looking for grant funding for their projects.</p>
9	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
10	<u>Close</u>

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Leaders Guidance for Community Area Boards on Positive Activities for Young People

September 2014

1. Context

Wiltshire Council has adopted a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, the council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people. This means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs.

Definition of Positive Activities

A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

2. Legal Framework

The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area¹) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

The Equality Act 2010

Community Area Boards are required to comply with the Public Sector Equality Duty under S149 of the Equality Act 2010. Community Area Board members must consider the equality issues and impact of proposals as part of the decision-making process. This requires the council to have regard to the need to:

¹ Up to 25 years of age for young people with special educational needs and/or disabilities

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Duty is in relation to protected characteristic groups and has to be applied in the delivery of Wiltshire Council services and in the employment of its staff. The relevant protected characteristics include age, disability, gender reassignment, marital and civil partnership, pregnancy and maternity, race (including colour, and nationality, ethnic or national origins), religion and belief, sex, and sexual orientation.

Wiltshire Council Constitution

Area Boards are required operate in accordance with Wiltshire Council's Constitution. In particular, it states Area Boards will allocate their delegated funds in accordance with this guidance issued by the Leader and that they must operate in accordance with the council's budget and policy framework and in accordance with the requirements of the Constitution. Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement (Part 11) and the Code of Conduct (Part 13) and the objectives set out below.

3. Objectives

- Create, develop and maintain a sustainable Local Youth Network (LYN) as a sub group of the Area Board in accordance with attached terms of reference;
- Identify, plan and make available a broad offer of positive activities for young people in their area, taking into account the needs and views of young people, and priorities identified within the local Joint Strategic Assessment;
- Secure young people's participation and direct involvement in all stages of the decision making process about the needs, outcomes, priorities and options that form the basis of the offer;
- Identify and secure suitable, safe providers and/or projects/programmes to deliver positive activities, making the best use of local resources;
- Comply with the statutory duties outlined in section 2 and demonstrate compliance through monitoring and evaluation evidence;
- Promote the local positive activities offer effectively, in a way which maximises young people's participation and involvement;
- Promote improved partnership working between organisations and groups working with young people, and develop links with other Local Youth Networks and services for young people;
- Encourage volunteering and community involvement in the development and delivery of positive activities;
- Maintain effective communication with all members of the Local Youth Network to keep them informed and involved;
- Comply with any special requirements asked for by external/alternative funders.

4. Priorities

- Ensure that access to a broad range of safe positive activities is open to all young people regardless of their circumstances or needs;
- Ensure that young people are directly involved in the design, development, delivery and review of local provision. To include representation on the Local Youth Network and identification of needs and priorities;
- Ensure that the needs of the most vulnerable and disadvantaged young people are made a high priority;
- Ensure that the positive activities offer reflects the needs of young people and the wider community, enabling them to pursue and progress in their areas of interest.

5. Financial requirements

A budget for positive activities for young people will be allocated annually to Community Area Boards using the locally agreed Area Board Funding Formula based on the population of 13-19 year olds (using Office for National Statistics mid-year population estimates). This will ensure that funding is allocated equitably across community areas according to local needs.

The funding is revenue based and must be used for the provision of positive activities for young people, targeted at the 13-19 age range (up to 25 years of age for young people with special educational needs and/or disabilities). The funding is ring-fenced for these purposes only.

This funding is not to replace other local funding which is currently used to support services and activities for young people. Community Area Boards are required to use the positive activities for young people funding to complement and enhance other local resources, to secure an offer of positive activities which meets the needs of young people in their area.

Community Area Boards will be accountable for the budget, which will include regular financial reporting of spend and compliance with the council's budget and policy framework.

Budgets are allocated annually for use within year. Roll-over will not normally be permitted although funding that is committed to local positive activity provision but unspent at year end will be carried forward subject to the normal financial management arrangements.

6. Support

Community Area Boards and their Local Youth Networks will be able to access a wide range of support to enable them to develop and deliver a needs-led and sustainable positive activities offer for young people. This consists of technical, professional and developmental support which is set out in the '*Positive Activities Toolkit for Community Area Boards*' and includes access to a Wiltshire Council employed Community Youth Officer.

7. Administration

Administration should be kept to a minimum and shared by members of the Local Youth Network, utilising relevant expertise from the stakeholders involved. The operation of the Local Youth Network and associated support will be provided by the Community Youth Officer with assistance from the Community Area Manager / Community Engagement Officer.

8. Wiltshire Council expectations of Community Area Boards and Local Youth Networks

Monitoring and evaluation requirements:

- Put into place monitoring and evaluation arrangements with providers of positive activities to ensure good quality services and that young people's needs are being met;
- Monitor and evaluate the impact and outcomes of the overall local positive activities offer on an annual basis, to include service user feedback;
- Provide Wiltshire Council Children's Services with regular information on the activity in the area so that a database of activity across the authority can be held centrally;
- Provide a breakdown of how funds are spent;
- Provide evidence that equality impacts and due regard to the Public Sector Equality Duty have been considered as part of the decision making process;

- Provide evidence that young people have participated and been involved in decision making processes to develop the positive activities offer, and that their views have been taken into account.
- Keep a record of actions agreed in accordance with Wiltshire Council regulations; to ensure that recommendations made to the Community Area Board and the decision making process are open and transparent.
- Provide evidence that the recommendations of Local Youth Network have been taken into account.
- Share best practice with other Community Area Boards and Local Youth Networks across the county.

Policies and Procedures

Community Area Boards are required to adhere to Wiltshire Council policies and procedures. It is particularly important that Community Area Boards ensure they understand and are compliant with the equality of opportunity and safeguarding policies. Safeguarding guidance has been developed for Community Area Boards in respect of positive activities for young people and this will need to be adhered to at all times.

9. Quality and Standards Framework

Wiltshire Council has developed a quality and standards framework for positive activities for young people. Community Area Boards, its suppliers of positive activities for young people and Local Youth Networks are expected to adhere to this framework. This is included in the *'Positive Activities Toolkit for Community Area Boards'*.

10. Decision-making process

Community Area Boards will make decisions at public meetings on how funding should be deployed to ensure that decision making is open and transparent.

The decision making process must:

- Take into account recommendations, advice and guidance from the Local Youth Network;
- Evidence that young people have participated and been directly involved in the decision making process and that their needs and views have been taken into account;
- Take into account and ensure compliance with the statutory duties outlined in Section 2 of this guidance;
- Demonstrate that safeguarding and quality assurance standards have been met;
- Ensure that impact assessment will form a condition of any funding and/or procurement decision so that the effectiveness of positive activities may be monitored.

Community Area Boards should implement their decision making powers in accordance with the *'Positive Activities Toolkit for Community Area Boards'*.

11. Review

This guidance is subject to change and may be reviewed by the Leader at any time.

Melksham Community Operations Board (COB) update

The Melksham COB is pleased to report an update on the build programmes, campus branding and an initial proposal on how the board plans to engage with residents, parishes, clubs and groups going forward.

A position statement on the delivery of the campus programme was reviewed by Wiltshire Council Cabinet on November 11 2014 and the continuing commitment to deliver a campus in Melksham, along with other community areas was again confirmed.

Programme update

Tenders have been received from four contractors for the proposed Melksham Campus project and are currently being evaluated by the project team. The appointment of the successful contractor is anticipated early in the New Year.

Wiltshire Council is working closely with Melksham Town Football Club and Melksham Rugby Club, to finalise details of their re-location, which will enable the site works for the Campus to commence in Spring 2015. The Council is currently working with the clubs to facilitate vacation of their existing facilities at the end of their respective 2014/2015 seasons, which is now anticipated to involve the use of temporary facilities following a delayed commencement of construction work of their new development. This is associated with the requirement to clear the Woolmore Farm site from reptiles under a license from Natural England. The development of the exciting new home for the Melksham Town Football and Melksham CAT Rugby Clubs at Woolmore Farm, is programmed to commence in early 2015, and on completion will offer four rugby and twelve football pitches, complete with new changing and social facilities. Further confirmation of dates and detail will be available at the next Melksham Area Board meeting in February 2015.

The re-development of the market place, which is being completed in tandem with the campus development, will be publically available to view from January 2015. This work is being completed by Wiltshire Council Highways Department and current projections are for this to take place in autumn 2015. The programme for this work will be phased to ensure that it does not interfere with the 2015 Melksham Light Show.

Branding

The Melksham COB is working with Wiltshire Council's communications department to create an exciting brand and logo for the campus. The objective is to shortlist a few suitable options, which represent and reflect the local area and then invite feedback on these options.

The ambition is to have the logos and proposed branding options available for display and comment at the February Area Board.

Community Engagement

The position statement on the delivery of the campus programme also highlighted that additional council resource is required to provide full community engagement. It is proposed that each COB will be supported by a Community Engagement Manager, and these posts will be recruited to in the New Year. One of the many objectives of the role will be to ensure that all stakeholders and community residents are actively engaged with and kept fully up to date with campus developments. In the interim period Rhys Schell will be undertaking this role and will be looking to meet and speak with local stakeholders and partners in the coming weeks and months.

Melksham Community Area Board

December 2014



1. Neighbourhood Policing

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith PCSO Rose Baldock PCSO Christopher Pugh
Rural North:	PC Barry Dalton PCSO Janet Gould PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Helen Wilson

There has been one change to the team in November. PCSO Rose Baldock and PCSO Helen Wilson have swapped areas of responsibility.

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: www.wiltshire.police.uk

Current Priorities:

The current priority for my team in Melksham is to promote Community Messaging, launched through the NPT and PCC on the 13th November 2014. I am grateful to Sainsbury's, Melksham who allowed us to utilise their foyer for the launch.

Why is Wiltshire and Swindon Community Messaging being introduced?

The Wiltshire Police and the Commissioner is committed to involving communities in the prevention and reduction of crime and anti-social behaviour. Working alongside Neighbourhood Watch, Wiltshire and Swindon Community Messaging aims to improve the two way flow of information between communities and the police. Another aim of Community Messaging is to help promote Neighbourhood Watch, as people can join or request to start a new scheme when signing up for Wiltshire and Swindon Community Messaging.

Wiltshire and Swindon Community Messaging is an online secure system that members of the public, including Neighbourhood Watch coordinators and members, can join to receive messages about policing and crime matters in their area.

Messages can be sent by email, text and voicemail. People can join Wiltshire and Swindon Community Messaging by visiting www.wiltsmessaging.co.uk

What type of messages will be sent?

Messages can be sent from the police by email, text and voicemail. Email will be the main way that the

police will send messages with text and voicemail used as and when appropriate due to cost – for example for sending a text to farmers about on-going suspicious activity in an area or sending a voicemail message to vulnerable elderly people about distraction burglaries in their area.

Can Wiltshire and Swindon Community Messaging be used to report crime?

People can reply to messages to feed back information to their NPT. The system will not be monitored 24 hours a day - always call 999 in an emergency or 101 in a non-emergency.

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Local Issues and crime:

Historically in the months of September, October and November we see an increase in the volume of burglaries. One of the key areas the team have focused on has been offender targeting and the causes of crime. Since the 15th October 3 burglars have been arrested and charged to court. When linked with the efforts of you the community in protecting your property, this is having a real impact on the reduction of this type of offence.

Since the last area board 21 people have been arrested for violent crime. While there has been an increase in violence against the person, this has been in the ‘violence non-injury’ category. There is also a continued reduction in the number of offences linked with licensed premises, down six offences for the same period last year.

I had expected an increase in criminal damage due to the graffiti in the town for which a male has been charged. There remains a constant drip of minor damage to vehicles, trees, walls, school property and the police custody unit, as well as damage to an Ipad through reckless behaviour!

The community plays a huge part in reducing all crime and the below messages, while constantly repeated, ring true especially as we move towards Christmas. Please spread the word;

Report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality.

- **Secure your property**
- **Mark your property**
- **Record details of identifiable property and/or take photos of you belongings.**

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

ED Melksham NPT	Crime				Detections*	
	12 Months to November 2013	12 Months to November 2014	Volume Change	% Change	12 Months to November 2013	12 Months to November 2014
Victim Based Crime	1133	1101	-32	-2.8%	24%	28%
Domestic Burglary	55	35	-20	-36.4%	5%	17%
Non Domestic Burglary	120	53	-67	-55.8%	3%	8%
Vehicle Crime	99	104	+5	+5.1%	11%	6%
Criminal Damage & Arson	224	242	+18	+8.0%	25%	28%
Violence Against The Person	304	324	+20	+6.5%	39%	37%
ASB Incidents	940	767	-173	-18.4%		

5. On the 26th November I was pleased to be part of the first of what I hope to be many planning meetings to deliver a successful Carnival and Party in the Park for 2015. An open and honest discussion was held by representatives from both event Committees, Melksham Town Council and Wiltshire Council to review last years events and opportunities for next year.

There was no crime or disorder reported following the very successful Melksham Christmas lights switch on. My congratulations to Melksham Town for this increasingly popular event.

I look forward to seeing you all at the Area Board

Inspector Matthew Armstrong
Sector Commander

Update for 17th December 2014 Melksham Area Board

Update From: Melksham Town Council

Projects:

- Flood Plan

Melksham Town Council are looking at formulating a Flood Response Plan following a meeting with Renate Malton in November.

- Time Credit Scheme

Melksham Town Council have adopted a Time Credit Scheme whereby volunteers can be rewarded for their time via the Time Credit Scheme. For every hour volunteered in specific activities, you will be given a time credit that can be exchanged for an hour of activity at participating establishments in the town, including the Assembly Hall. If you would like to register please contact Miriam Zaccarelli at miriam.zaccarelli@melkshamtown.co.uk

Future Events/Dates for the Diary:

- Civic Awards

Nominations are invited for Melksham's Civic Awards for 2014. This is the opportunity to recognise and honour the contribution of those individuals and groups who, through their efforts and achievements, have made a significant contribution to our local community.

There are three categories of award, namely:

The **Community Service Award**: made to any individual or organisation who, in the opinion of the awards committee, has improved the quality of life of Melksham people.

The **Enhancing Melksham Award**: made to any individual, organisation or company who, in the opinion of the awards committee, has improved the physical environment of Melksham.

The **Achievement Award (including sports)**: made to any team or individual who, in the opinion of the awards committee, has excelled within the particular field/activity (including sport), either by a significant winning achievement or by a significant improvement in their skills and personal achievement and development.

Nomination forms, available from the Town Hall; Tel 01225 704187 or email lorraine.mcrandle@melkshamtown.co.uk or via the Town Council's website: www.melkshamtown.co.uk The deadline for submission of forms is 31 December 2014. Individuals or groups who are successful will be presented with their Award at the Mayor's Reception to be held on 20 March 2015.

- Food & River Festival

Melksham's Food & Drink Festival will be working with the MCC Branch of the Wilts & Berks Canal Trust to put on a Food & River Fest on 6 September 2015.

- South West in Bloom Melksham

Melksham will be entering the South West in Bloom competition next year. The Committee are looking for volunteers to help with various aspects of Melksham's entry. If you would like to get involved please contact Lorraine McRandle at lorraine.mcrandle@melkshamtown.co.uk

Melksham has been lucky enough to have been chosen to host a South West in Bloom Seminar on 12 February 2015 in the Assembly Hall.

L McRandle - Committee Clerk

Signed:

1 December 2014

Dated:

Update for 17th December 2014 Melksham Area Board

Update From:Melksham Chamber of Commerce

Headlines/Key Issues:

- Car Parking Consultation
-Campus Progresss
-Infrastructure to support new housing

Projects:

- Emergency First Aid course for new year
-
-

Future Events/Dates for the Diary:

-27th January 2015 / Regular meeting.....
-
-

Signed:Graham Ellis (as President)

Dated:6th December 2014

Update for 17th December 2014 Melksham Area Board

Update From:TransWilts Community Rail Partnership.....

Headlines/Key Issues:

-Excellent first year / Passenger number to, from, though Melksham
-Need to keep it rolling through 6 weeks of engineering changes in 2015
-October passenger survey informs CRP, Wilts Council, First about use

Projects:

- Assisting station groups such as MRDG (Melksham) at stations / in town ...
-Continued marketing / promotion of services
-Making inputs for positive long term development

Future Events/Dates for the Diary:

-30th January - AGM.....
-Late Feb / early March, then May – Possible excursions
-Every day 1st Jan to 24th December -

Signed:Graham Ellis.....

Dated:7th December 2014.....

Report to	Melksham
Date of Meeting	17/12/2014
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Application	Grant Amount
Applicant: Broughton Gifford and Holt Scouts Project Title: Broughton Gifford Scouts Tent Renewal	£2341.94
Applicant: Bowerhill Residents Action Group Project Title: Purchase of two lectern style display boards	£988.00
Applicant: Shaw and Whitley Friendship Club Project Title: Introducing pre school children to computers at Shaw and Whitley Pre school	£800.00
Applicant: 1st Bowerhill Scout Group Project Title: Where did all the mud come from?	£4422.34
Applicant: MELKSHAM UKULELE SOCIAL CLUB Project Title: projector and screen for Melksham Ukulele Social Club	£500.00
Applicant: Splitz Support Service Project Title: Hear My Voice	£2624.00
Applicant: Melksham Comic-Con Project Title: Melksham Comic-Con Security & Communications Package	£708.16
Applicant: Extended Services (Melksham Area) Project Title: New laptop for organiser	£767.29
Applicant: Melksham Railway Development Group Project Title: Real Time Public Transport Information in Melksham	£448.10

Applicant: Golden-Oldies Charity Project Title: Goldies Singing in Melksham	£228.99
Applicant: Seend Parish Council Project Title: Salt/grit spreader	£250.00
Total grant amount requested at this meeting	£25,078.82
Remaining funding	£36,169

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Broughton Gifford and Holt Scouts Project Title: Broughton Gifford Scouts Tent Renewal	Amount Requested from Area Board: £2341.94	
This application meets grant criteria 2014/15.		
Project Summary: Camping and the great outdoors are at the core of the Scout movement. This year we are renewing some of our aging tents		
Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: We currently have over 100 young people partaking in community and outdoor activities in the Melksham area through Broughton Gifford Scouts		
Applicant: Bowerhill Residents Action Group Project Title: Purchase of two lectern style display boards	Amount Requested from Area Board: £988.00	

This application meets grant criteria 2014/15.

Project Summary:The Bowerhill Residents Action Group (BRAG) picnic area near the Kennet and Avon Canal won a Level 5 Outstanding award in the It's Your Neighbourhood class of South West in Bloom. To win the same award next year we have to make even more improvements to the area. Currently we have produced notices showing what type of flowers, trees, insects and other wild life that people can find in the area. These are laminated and attached to canes but they tend to get damaged in the wind and rain. These notices provide valuable information to visitors and children use them to see what they can find in the area. What we want to erect in the picnic area is two lectern style display boards which provides interpretive information at an angle designed to be easily visible to children and wheelchair users as well as the general adult public. These display boards have an easy image replacement facility so BRAG can update the information to suit the seasons.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Residents of the Melksham area and visitors such as canal users will be able to easily see the different types of trees, flowers, shrubs and insects that can be found in the picnic area. Young children are encouraged to walk around the area looking for the items on display which promotes interest in nature.

Applicant: Shaw and Whitley Friendship Club

Project Title: Introducing pre school children to computers at Shaw and Whitley Pre school

This application meets grant criteria 2014/15.

Project Summary:Shaw and Whitley Pre school want to buy two laptop computers for use in the pre school

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: This will better prepare children for school where under new government plans they will be required to become familiar with computer work

	Amount Requested from Area Board: £800.00	
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Applicant: 1st Bowerhill Scout Group

Project Title: Where did all the mud come from?

This application meets grant criteria 2014/15.

Project Summary:Equipment for camping, pioneering and orienteering. Now that the Scout Group are mobile, we are planning

programs that offer more opportunities for getting out and about. Key to this are patrol tents, pioneering kit and equipment. The group are also seeking permit training and expertise within the group to offer enhanced nights away and adventurous activity supervision, such as hill walking, archery, rifle shooting and water sports.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The Scout group helps young people to enjoy new adventures, to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. We provide activities for every young person, whatever their physical and emotional ability. We support young people by providing a fulfilling programme that develops empathy, skills, teamwork and a community understanding by activities that breakdown boundaries and treats everyone equally, whether able bodied or those with visual impairment, Aspergers, Tourettes, ADHD or autism, to name but a few conditions within the group. This project will replace damaged camping equipment, provide training to enhance the skill sets of the leaders, allowing for even more adventurous activities ranging from night hikes on Dartmoor to kayaking on the Avon and archery and rifle shooting. With the valued support from the Melksham Area Board for our minibus last year, we have increased our outdoor activities and increased our membership from last year to over 65 (from 50) young people between the ages of 6 and 18, supported by a team of 9 adult volunteer leaders. We now are seeking additional equipment and training for Group and sectional activities to really have parents asking the question, "Where did all that mud come from?" The young people in the Scout movement will benefit from an outdoor experience that will help them prepare for their future and build their social skills, teamwork ability, leadership ability and confidence. Specifically, the Where did all that mud come from project is as follows:

<p>Tents At our annual group camp, it was identified that the 3 patrol tents in use were in an undesirable state and sadly beyond repair. They will be converted into dining shelters, however, new bell tents are require ensuring the group camping tradition of Beavers and Cubs. The newer version of patrol tents require a single pole and come with integrated groundsheets, allowing the younger members of the group the opportunity of an enjoyable first night away experience. Awning With the success in 2014 of the Minibus with over 15 trips ranging from Basingstoke for indoor sky diving to Hemel Hempstead for snowboarding, Weymouth for hikes, Bournemouth for camps and local trips to explorer, camp and be outdoors, we recognise the benefit of an awning to provide shelter from sun and rain. Pioneering Having spent time learning lashings and knots inside, using broom handles and bean poles, it is now time to put these skills to use creating full size projects ranging from gates and arches to bridges and flagpoles. In order to for this, pioneering poles (3 & 4 m) made of sturdy wood and capable of taking the stress of the activities are required. Cooking Bushcraft and outdoorsman ship require cooking skills and it is important that the young people are exposed to the skill of cooking outdoors, whilst limiting the impact to the environment. A wood burning stove allows the users and opportunity to create contained heat with simple AGA style stove top cooking in a unit that packs away into itself. The Dutch oven and fire disc kit, utilises a tripod to suspend the fire disc off the floor, avoiding charred grass and earth below the fire and leaving the camp site free from disturbance. Inclusivity As a uniformed association, we require subscriptions from our member. We are able to support subscriptions, where possible, from within the group for those able to demonstrate a financial need. In addition, where possible, the group seek to support those in need with external activities which also attract a cost, whether for food or services. What we are unable to supply is starter packs for nights away, ranging from roll mats and sleeping</p>		
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<p>bags to individual tents and eating/drinking utensils. Some equipment is sourced from older members but we need the activities to be inclusive and not cost prohibitive. As such, we intend to build a selection of stock items for nights away which can be lent to those needing support. Training In order to continue creating innovative programs and challenging activities that provide adventurous opportunities, the leaders need training for permits. The permits would be a cost to the Group as we would be able to utilise these for both our own group but also as a potential revenue stream to other groups. The training is based at Scout activity centres throughout the UK and the group are seeking to be able to provide the following activities to the young people in our charge:  Archery  Rifle Shooting  Hill Walking  Water Sports</p>		
<p>Applicant: MELKSHAM UKULELE SOCIAL CLUB Project Title: projector and screen for Melksham Ukulele Social Club</p>	<p>Amount Requested from Area Board: £4422.34</p>	
<p>This application meets grant criteria 2014/15.</p> <p>Project Summary:To enable for singalongs for community /charity groups and for help in the teaching of playing the ukulele in the club</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: To enable communities to join in the singalongs and to provide for learning the ukulele</p>		
<p>Applicant: Splitz Support Service Project Title: Hear My Voice</p>		
<p>This application meets grant criteria 2014/15.</p> <p>Project Summary:This video diary project is offering traumatised young people from the Melksham area, who have experienced domestic abuse, a means of communicating and sharing their feelings, ideas and challenges. The overall SplitzKids project uses confidential settings, and skilled support staff during group work or one to ones, to encourage and motivate the young person to make sense of their situation; and to develop appropriate coping strategies. Children and young people of today are very familiar with the technology and the video diary concept, as well as exhibiting a refreshing lack of self consciousness about opening up and sharing.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your</p>		

project and benefit your local community: Our figures show that last year in the Melksham area, Splitz supported 60 women (116 dependent children) and provided direct support to 53 children and young people. Exposure to domestic violence has been linked to poor school performance. Children who grow up with domestic violence may have impaired ability to concentrate; difficulty in completing school work; and lower scores on measures of verbal, motor, and social skills. In addition to these physical, behavioural, psychological, and cognitive effects, children who have been exposed to domestic violence often learn destructive lessons about the use of violence and power in relationships. Children may learn that it is acceptable to exert control or relieve stress by using violence, or that violence is in some way linked to expressions of intimacy and affection. These lessons can have a powerful negative effect on children in social situations and relationships throughout childhood and in later life. Participatory video approaches are specifically concerned with participation and empowerment, notably in the context of a marginalised community. Our underlying aim is to reduce any gap between the concepts and models of research, which we currently use in supporting the needs of those young people referred to us, and the direct experiences of the traumatised young people themselves. We give them control of the camera and the process of making their experiences visible. It has parallels with data collection techniques of diary keepers. Children's immediate reactions to domestic violence may include: Anxiety, Sleeplessness; Nightmares; Difficulty concentrating; High activity levels; Increased aggression; Intense worry about their safety or the safety of a parent Long-term effects, especially from chronic exposure to domestic violence, may include: Physical health problems; Behavior problems in adolescence (e.g., juvenile delinquency, alcohol, substance abuse); Emotional difficulties in adulthood (e.g., depression, anxiety disorders, PTSD) The project would support local Melksham area priorities (July 2013) A1; D2; G3

<p>Applicant: Melksham Comic-Con Project Title: Melksham Comic-Con Security & Communications Package</p>	<p>Amount Requested from Area Board: £500.00</p>	
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This application meets grant criteria 2014/15.

Project Summary: To supply basic security & communications package for Melksham Comic-Con to ensure the safety and wellbeing of attendees, guests and staff. Weatherproof shelter for storage of pushchairs and other personal items, 2 way radios for staff communication across multiple venues in town, portable PA system for important safety & crowd control announcements, Display Boards, flipchart stand and portable hard drive for storage of sensitive data.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Melksham Comic-Con is an event open to the public and is currently held annually in the Assembly Hall and Town Hall as this is the largest venue currently available to us in the

town centre. This year, due to the number of attendees, guests and staff at the convention, we noticed several areas of concern to us. As the event was held in 2 adjacent, but separate buildings, we found communication and security to be an issue; staff were not able to contact each other in case of emergency. A good quality 2 way radio package would help us communicate with each other between buildings. We had a lot of families with small children and lack of space in the hall meant it was difficult to maneuver with pushchairs, plus with the cosplay competition we had a considerable number of attendees with large costumes and props that they did not want to carry around all day, but nowhere to keep them. We think that offering cloakroom storage area would solve this problem. We offered a lot of different workshops and events during the weekend and it was difficult informing attendees of when and where these were taking place and organising the queues. We feel that a portable PA system and notice boards would help us organise people effectively. There is a PA system available at the Assembly Hall, but there is a charge to hire it and we don't have the funds to do so. The PA system and display boards would also be very useful for when we hold fundraising events throughout the year.

<p>Applicant: Extended Services (Melksham Area) Project Title: New laptop for organiser</p>	<p>Amount Requested from Area Board: £2624.00</p>	
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This application meets grant criteria 2014/15.

Project Summary: The charity has an old laptop that the Manager uses for the day to day running of the charity as well as for use at events. This machine is now 7 years old. We effectively now rely on this member of staff using their own personal computer to undertake their role. We would like to replace this machine with a suitable new laptop.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Extended Services (Melksham Area) work with children, young people and their families across the melksham community area.

<p>Applicant: Melksham Railway Development Group Project Title: Real Time Public Transport Information in Melksham</p>	<p>Amount Requested from Area Board: £708.16</p>	
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This application meets grant criteria 2014/15.

Project Summary: To provide real time train and bus departure displays in public places such as the Town Hall and TIC, and other public facing places (e.g. shop windows). This information is not otherwise available on displays in the town

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: This project will benefit bus and train passengers and potential passengers in the train by giving them real time feeds of upcoming bus and train departure times from the nearest bus stops and from the station. They will benefit by knowing what transport options are available for them, and where available (for trains and for some buses) whether they're on time.

Applicant: Golden-Oldies Charity Project Title: Goldies Singing in Melksham	Amount Requested from Area Board: £767.29	
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This application meets grant criteria 2014/15.

Project Summary: Golden-Oldies run regular events and fun monthly singing sessions for older people and people living in isolation, singing hits of the 50s onwards. People are encouraged to dance, sing and relax with a cup of tea and a chat with their session leader and other participants. These groups offer opportunities for lonely people to make supportive friendships and a regular activity to attend which can often be a life saver. Golden-Oldies will be running a monthly session in Melksham at Thornbank Community Room on the second Tuesday of every month from 10.30-11.30am during 2015.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The grant money will be used to fund the cost of the Ipod and Docking System for the Melksham session only, with the primary beneficiaries being residents of Melksham, it is likely that others will come to the session from the surrounding area. Goldies sessions aim to promote and sustain independence in the growing older population through improving mental and physical health and wellbeing. To reach people living in isolation and give them a reason to get out, make friends and enjoy the companionship of others. To encourage participation in their local community and include them in the decision making for how Goldies progress and develop in Melksham. We regularly consult with the older people who attend our Goldies groups across the West of England via our session leaders. Between May and June 2013 a survey of 200 people took place, 129 were female and 71 male, between the ages of 64 and 92. We asked how they felt before and after the session on a 1-10 scale. 50% scored below 5 at the start of the session. One hour later 90% ticked either 9 or 10. Questionnaires are a regular way of monitoring feedback from attendees. Through support of the University of Bath, we have introduced "Active Songs"™ to our monthly BIG SING which have been a huge success. To the popular hits of the 50s onwards we encourage our participants to follow the session leader with actions to the music. The movements have been developed through the Department for Health at the University. Incorporating movements that strengthen independence muscles in the legs, improve cardiovascular fitness and develop upper body flexibility, this fun "exercise in disguise"™ choreography has multiple

real life benefits; standing and sitting, climbing stairs, reaching high shelves or boarding a bus will all be easier after repeat exposure to the Goldies "Active Songs"™. Dr Afroditi Stathi, Department of Health at Bath University is a Trustee of the Golden-Oldies Charity.

<p>Applicant: Seend Parish Council Project Title: Salt/grit spreader</p>	<p>Amount Requested from Area Board: £448.10</p>	
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This application meets grant criteria 2014/15.

Project Summary:Seend Parish Council wants to purchase a salt/grit spreader to attach to the back of a tractor to enable vulnerable areas of the village to be cleared in case of heavy snow falls, as in the winter of 2012/13.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Residents of areas of the village which are not covered by the salt/grit spreading on the main roads, i.e. Seend Cleeve, Dial Close, The Lye

<p>Report Author: Abbi Gutierrez</p>		
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Grant Applications for Melksham on 17/12/2014

ID	Grant Type	Project Title	Applicant	Amount Required
942	Community Area Grant	Broughton Gifford Scouts Tent Renewal	Broughton Gifford and Holt Scouts	£2341.94
989	Community Area Grant	Purchase of two lectern style display boards	Bowerhill Residents Action Group	£988.00
979	Community Area Grant	Opening up Shaw Church	Shaw and Whitley Friendship Club	£5000.00
981	Community Area Grant	Introducing pre school children to computers at Shaw and Whitley Pre school	Shaw and Whitley Friendship Club	£800.00
940	Community Area Grant	Where did all the mud come from?	1st Bowerhill Scout Group	£4422.34
972	Community Area Grant	projector and screen for Melksham Ukulele Social Club	MELKSHAM UKULELE SOCIAL CLUB	£500.00
976	Community Area Grant	Hear My Voice	Splitz Support Service	£2624.00
1006	Community Area Grant	Melksham Comic-Con Security & Communications Package	Melksham Comic-Con	£708.16
1003	Community Area Grant	New laptop for organiser	Extended Services (Melksham Area)	£767.29
1007	Community Area Grant	Real Time Public Transport Information in Melksham	Melksham Railway Development Group	£448.10
1009	Community Area Grant	Goldies Singing in Melksham	Golden-Oldies Charity	£228.99
1048	Community Area Grant	Salt/grit spreader	Seend Parish Council	£250.00

ID	Grant Type	Project Title	Applicant	Amount Required
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942	Community Area Grant	Broughton Gifford Scouts Tent Renewal	Broughton Gifford and Holt Scouts	£2341.94
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Submitted: 22/09/2014 13:18:21

ID: 942

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton Gifford Scouts Tent Renewal

6. Project summary:

Camping and the great outdoors are at the core of the Scout movement. This year we are renewing some of our aging tents

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LX

9. Please tell us which theme(s) your project supports:

Children & Young People
 Countryside, environment and nature
 Health, lifestyle and wellbeing
 Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£4500.00

Total Expenditure:

£4500.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£5000.00

Why can't you fund this project from your reserves:

Whilst we are always fundraising, there are a number of initiatives this year including Scout Hut maintenance and renewal of other essential equipment.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4683.88		
Total required from Area Board		£2341.94		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tents	4683.88	Fundraising		2341.94
Total	£4683.88			£2341.94

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We currently have over 100 young people partaking in community and outdoor activities in the Melksham area through Broughton Gifford Scouts

14. How will you monitor this?

We regularly publish our camping activities at www.bghscouts.com

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off capital expense

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

989	Community Area Grant	Purchase of two lectern style display boards	Bowerhill Residents Action Group	£988.00
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Submitted: 01/11/2014 16:25:14

ID: 989

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purchase of two lectern style display boards

6. Project summary:

The Bowerhill Residents Action Group (BRAG) picnic area near the Kennet and Avon Canal won a Level 5 Outstanding award in the It's Your Neighbourhood class of South West in Bloom. To win the same award next year we have to make even more improvements to the area. Currently we have produced notices showing what type of flowers, trees, insects and other wild life that people can find in the area. These are laminated and attached to canes but they tend to get damaged in the wind and rain. These notices provide valuable information to visitors and children use them to see what they can find in the area. What we want to erect in the picnic area is two lectern style display boards which provides interpretive information at an angle designed to be easily visible to children and wheelchair users as well as the general adult public. These display boards have an easy image replacement facility so BRAG can update the information to suit the seasons.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6XS

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

04/2014

Total Income:

£3709.77

Total Expenditure:

£705.89

Surplus/Deficit for the year:

£3003.88

Free reserves currently held:**(money not committed to other projects/operating costs)**

£750.00

Why can't you fund this project from your reserves:

We are a community group who have no money of our own and rely on grants and sponsorship to carry out our work. The balance of revenue included grants of Â£250 from Melksham Almhouses and Â£2510 from Melksham Area Board both of which have now been spent completely. Most of the grant from Melksham Without Parish Council has been spent on insurance and booking the Bowerhill Village Hall for meetings.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1976.00		
Total required from Area Board		£988.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Cost of two lectern style display boards +VAT	1580.00			
Delivery and erection +VAT	396.00			
		Melksham Charities		988.00
Total	£1976			£988

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Residents of the Melksham area and visitors such as canal users will be able to easily see the different types of trees, flowers, shrubs and insects that can be found in the picnic area. Young children are encouraged to walk around the area looking for the items on display which promotes interest in nature.

14. How will you monitor this?

We get feedback from visitors who speak to BRAG members when we are working in the area and local residents tell us how much they appreciate all of the hard work that we put in for them.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the lectern display boards are in place the only maintenance will be keeping them clean which BRAG will do and changing the information sheets with the changing seasons.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

979	Community Area Grant	Opening up Shaw Church	Shaw and Whitley Friendship Club	£5000.00
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Submitted: 27/10/2014 13:41:02

ID: 979

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Opening up Shaw Church

6. Project summary:

Install a disabled toilet in the church building, make entrance sloped for wheelchair access, install teas station, all to enable us to further open the church building to community use eg open caf  , concerts, meetings, mother and toddler groups etc.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EH

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£43607.54

Total Expenditure:

£45524.14

Surplus/Deficit for the year:

£-1916.60

Free reserves currently held:

(money not committed to other projects/operating costs)

£10587.27

Why can't you fund this project from your reserves:

The project has been costed at Â£54000. We have already committed 50% of our reserves and raised funds totalling Â£17,500. Our reserves are dwindling.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£56211.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
lowest tender (2012)	40403.00	committed reserves	yes	5293.00
VAT	8480.00	funds raised to date	yes	12207.00
architects fees inc VAT	5328.00	National Churches Trust application		17500.00
inflation allowance	2000.00	local business		15000.00
Total	£56211			£50000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The local school and pre schools already use the church on different occasions but these will enable us to offer more (eg Pre school could use the church for the day when it cannot get access to the village hall). Residents of local nursing homes who come to our weekly Open Caf  along with other members of the local community.

14. How will you monitor this?

Increased and more varied use of the church is part of our parish plan and will be monitored at PCC meetings and by the plan steering group.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funds are required for capital only.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over  500 & 2 quotes for project costs over  1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds  50,000 (tick only when total project cost exceeds  50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

981	Community Area Grant	Introducing pre school children to computers at Shaw and Whitley Pre school	Shaw and Whitley Friendship Club	£800.00
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Submitted: 28/10/2014 10:26:52

ID: 981

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Introducing pre school children to computers at Shaw and Whitley Pre school

6. Project summary:

Shaw and Whitley Pre school want to buy two laptop computers for use in the pre school

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EW

9. Please tell us which theme(s) your project supports:

Children & Young People
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2013

Total Income:

£39402.53

Total Expenditure:

£34407.39

Surplus/Deficit for the year:

£4995.14

Free reserves currently held:

(money not committed to other projects/operating costs)

£7648.32

Why can't you fund this project from your reserves:

The Pre school's financial position is dependent on the number of children coming in each year or moving on to school, and in the previous year we suffered a £5000 loss so we know these reserves can easily be wiped out quickly.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£800.00		
Total required from Area Board		£800.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
cost of 2 computers	800.00			
Total	£800			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This will better prepare children for school where under new government plans they will be required to become familiar with computer work

14. How will you monitor this?

The manager and team produce key work progress reports for each child

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A as capital only

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

940	Community Area Grant	Where did all the mud come from?	1st Bowerhill Scout Group	£4422.34
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Submitted: 20/09/2014 10:21:45

ID: 940

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Where did all the mud come from?

6. Project summary:

Equipment for camping, pioneering and orienteering. Now that the Scout Group are mobile, we are planning programs that offer more opportunities for getting out and about. Key to this are patrol tents, pioneering kit and equipment. The group are also seeking permit training and expertise within the group to offer enhanced nights away and adventurous activity supervision, such as hill waking, archery, rifle shooting and water sports.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6YH

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£13289.31

Total Expenditure:

£12653.57

Surplus/Deficit for the year:

£635.74

Free reserves currently held:

(money not committed to other projects/operating costs)

£2162.93

Why can't you fund this project from your reserves:

With the purchase of the minibus, running costs have increased which reduces the annual surplus. Fuel costs and tax are incorporated in the cost of activities, however, insurance, maintenance and repairs are variable. It is also sensible to maintain a small cash surplus to cover eventualities.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8614.34		
Total required from Area Board		£4422.34		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Minibus Awning	1103.04	Bag packing x 3		1800.00
Wood Burner & Water Heater	288.00	Clothes collection x 2		150.00
3m & 4m Pioneering Poles	1080.00	Bingo x 2		300.00
6m Ultimate Bell Tents	3563.20	Permitted leaders hire to other groups		200.00

First time camper Scout approved packs x 4	964.00	Cash surplus	900.00
Pro- Bushcraft / Camping - Campfire Tripod, Fire Disc & Dutch Oven x 3	583.20	Sponsored sectional activities	842.00
Quananm Nova Quadcopter with GoPro mount	284.00		
Polish Army Poncho & Poles 2 man hike teepee - 10 (pairs required)	525.00		
Outdoor Rotisserie Spit Kit	114.30		
8 channel (6km) walkie talkies x 8	109.60		
Total	£8614.34		£4192

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Scout group helps young people to enjoy new adventures, to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. We provide activities for every young person, whatever their physical and emotional ability. We support young people by providing a fulfilling programme that develops empathy, skills, teamwork and a community understanding by activities that breakdown boundaries and treats everyone equally, whether able bodied or those with visual impairment, Aspergers, Tourettes, ADHD or autism, to name but a few conditions within the group. This project will replace damaged camping equipment, provide training to enhance the skill sets of the leaders, allowing for even more adventurous activities ranging from night hikes on Dartmoor to kayaking on the Avon and archery and rifle shooting. With the valued support from the Melksham Area Board for our minibus last year, we have increased our outdoor activities and

increased our membership from last year to over 65 (from 50) young people between the ages of 6 and 18, supported by a team of 9 adult volunteer leaders. We now are seeking additional equipment and training for Group and sectional activities to really have parents asking the question, "Where did all that mud come from?" The young people in the Scout movement will benefit from an outdoor experience that will help them prepare for their future and build their social skills, teamwork ability, leadership ability and confidence. Specifically, the Where did all that mud come from project is as follows: Tents At our annual group camp, it was identified that the 3 patrol tents in use were in an undesirable state and sadly beyond repair. They will be converted into dining shelters, however, new bell tents are required ensuring the group camping tradition of Beavers and Cubs. The newer version of patrol tents require a single pole and come with integrated groundsheets, allowing the younger members of the group the opportunity of an enjoyable first night away experience. Awning With the success in 2014 of the Minibus with over 15 trips ranging from Basingstoke for indoor sky diving to Hemel Hempstead for snowboarding, Weymouth for hikes, Bournemouth for camps and local trips to explorer, camp and be outdoors, we recognise the benefit of an awning to provide shelter from sun and rain. Pioneering Having spent time learning lashings and knots inside, using broom handles and bean poles, it is now time to put these skills to use creating full size projects ranging from gates and arches to bridges and flagpoles. In order to do this, pioneering poles (3 & 4 m) made of sturdy wood and capable of taking the stress of the activities are required. Cooking Bushcraft and outdoorsmanship require cooking skills and it is important that the young people are exposed to the skill of cooking outdoors, whilst limiting the impact to the environment. A wood burning stove allows the users and opportunity to create contained heat with simple AGA style stove top cooking in a unit that packs away into itself. The Dutch oven and fire disc kit, utilises a tripod to suspend the fire disc off the floor, avoiding charred grass and earth below the fire and leaving the camp site free from disturbance. Inclusivity As a uniformed association, we require subscriptions from our members. We are able to support subscriptions, where possible, from within the group for those able to demonstrate a financial need. In addition, where possible, the group seek to support those in need with external activities which also attract a cost, whether for food or services. What we are unable to supply is starter packs for nights away, ranging from roll mats and sleeping bags to individual tents and eating/drinking utensils. Some equipment is sourced from older members but we need the activities to be inclusive and not cost prohibitive. As such, we intend to build a selection of stock items for nights away which can be lent to those needing support. Training In order to continue creating innovative programs and challenging activities that provide adventurous opportunities, the leaders need training for permits. The permits would be a cost to the Group as we would be able to utilise these for both our own group but also as a potential revenue stream to other groups. The training is based at Scout activity centres throughout the UK and the group are seeking to be able to provide the following activities to the young people in our charge: Archery Rifle Shooting Hill Walking Water Sports

14. How will you monitor this?

The project and funding will be promoted through a newsletter, the Melksham GAB website, the District scouting magazine and Melksham News and the Wiltshire Times

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to evolve our programme utilising the training and equipment, provide services into the future with the potential to receive revenue for providing trained and permitted leaders to other groups. Our fundraising will continue and we hope the support we

receive from the community will also continue.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

972	Community Area Grant	projector and screen for Melksham Ukulele Social Club	MELKSHAM UKULELE SOCIAL CLUB	£500.00
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Submitted: 16/10/2014 14:16:49

ID: 972

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

projector and screen for Melksham Ukulele Social Club

6. Project summary:

To enable for singalongs for community /charity groups and for help in the teaching of playing the ukulele in the club

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EF

9. Please tell us which theme(s) your project supports:

Children & Young People

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost	£500.00		
Total required from Area Board	£500.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed £
Projector/screen	500.00		
Total	£500		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

To enable communities to join in the singalongs and to provide for learning the ukulele

14. How will you monitor this?

Gigs performed at and increase in membership

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By member subs and some paid gigs

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

976	Community Area Grant	Hear My Voice	Splitz Support Service	£2624.00
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Submitted: 22/10/2014 11:15:29

ID: 976

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Hear My Voice

6. Project summary:

This video diary project is offering traumatised young people from the Melksham area, who have experienced domestic abuse, a means of communicating and sharing their feelings, ideas and challenges. The overall SplitzKids project uses confidential settings, and skilled support staff during group work or one to oneâ€™s, to encourage and motivate the young person to make sense of their situation; and to develop appropriate coping strategies. Children and

young people of today are very familiar with the technology and the video diary concept, as well as exhibiting a refreshing lack of self consciousness about opening up and sharing.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£1358290.00

Total Expenditure:

£1344750.00

Surplus/Deficit for the year:

£13540.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£371052.00

Why can't you fund this project from your reserves:

Trustees have a reserves policy in line with Charity Commission guidance. They have decided what is a prudent amount for what would essentially be the wind up costs (staff salaries) of the charity.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7254.00		
Total required from Area Board		£2624.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
cameras and computer	2624.00			
Sessional staff x4	2214.00	Comic relief/Children in need	yes	2214.00
Room hire x6	282.00	Comic relief/Children in need	yes	282.00
project materials	170.00	Comic relief/Children in need	yes	170.00
drama group+ artist	890.00	Comic relief/Children in need	yes	890.00
phone costs	105.00	Comic relief/Children in need	yes	105.00
Travel costs	432.00	Comic relief/Children in need	yes	432.00
Core costs	421.00	Splitz reserves	yes	421.00
Publicity material	115.00	Splitz reserves	yes	115.00
Total	£7253			£4629

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our figures show that last year in the Melksham area, Splitz supported 60 women (116 dependent children) and provided direct support to 53 children and young people. Exposure to domestic violence has been linked to poor school performance. Children who grow up with domestic violence may have impaired ability to concentrate; difficulty in completing school work; and lower scores on measures of verbal, motor, and social skills. In addition to these physical, behavioural, psychological, and cognitive effects, children who have been exposed

to domestic violence often learn destructive lessons about the use of violence and power in relationships. Children may learn that it is acceptable to exert control or relieve stress by using violence, or that violence is in some way linked to expressions of intimacy and affection. These lessons can have a powerful negative effect on children in social situations and relationships throughout childhood and in later life. Participatory video approaches are specifically concerned with participation and empowerment, notably in the context of a marginalised community. Our underlying aim is to reduce any gap between the concepts and models of research, which we currently use in supporting the needs of those young people referred to us, and the direct experiences of the traumatised young people themselves. We give them control of the camera and the process of making their experiences visible. It has parallels with data collection techniques of diary keepers. Children's immediate reactions to domestic violence may include: Anxiety, Sleeplessness; Nightmares; Difficulty concentrating; High activity levels; Increased aggression; Intense worry about their safety or the safety of a parent Long-term effects, especially from chronic exposure to domestic violence, may include: Physical health problems; Behavior problems in adolescence (e.g., juvenile delinquency, alcohol, substance abuse); Emotional difficulties in adulthood (e.g., depression, anxiety disorders, PTSD) The project would support local Melksham area priorities (July 2013) A1; D2; G3

14. How will you monitor this?

Information gleaned from all interactions, assessments by our skilled support staff are logged on a secure but bespoke database. The video recordings would part of those records and the database is capable of interrogation. The reports generated are often requested by referring agencies, particularly where child protection conferences are concerned. The project delivery will be fully monitored by means of team reports, end of session evaluation reports and a review by the Operational manager, Finance reporting by our finance manager. It is planned to offer a report to the Area Board by way of a presentation by team, the young people themselves and a selection from the video diaries.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The SplitzKids project has secure funding for staffing and management costs from BBC Children in Need and Comic relief as well as other funders. There is an ongoing programme of applications for funding by a full time fundraiser.

16. Is there anything else you think we should know about the project?

The larger SplitzKids project, within which this application for capital (equipment) support is being made, is costed at a total expenditure of 139,761.00 Direct project costs (staffing, management and other equipment) 127,817.00 Contribution to core costs 11,944.00 Confirmed income (Children in Need; Comic relief; Stephen Gerrard; OPCC Innovation) 132,118.00 The main project has an existing shortfall of 7,643.00 which is receiving active fundraising actions, but will be covered from Splitz's own reserves

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1006	Community Area Grant	Melksham Comic-Con Security & Communications Package	Melksham Comic-Con	£708.16
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Submitted: 10/11/2014 21:33:18

ID: 1006

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Comic-Con Security & Communications Package

6. Project summary:

To supply basic security & communications package for Melksham Comic-Con to ensure the safety and wellbeing of attendees, guests and staff. Weatherproof shelter for storage of pushchairs and other personal items, 2 way radios for staff communication across multiple venues in town, portable PA system for important safety & crowd control announcements, Display Boards, flipchart stand and portable hard drive for storage of sensitive data.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

If Other (please specify)

Literature

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2014

Total Income:

£13062.00

Total Expenditure:

£9179.00

Surplus/Deficit for the year:

£3883.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3883.00

Why can't you fund this project from your reserves:

Â£5,000 worth of income that was available to us last year (raised via a Kickstarter campaign), is not available this year. Approx Â£10,000 is needed to put on the convention, in it's current venue. There will be no surplus for capital for the extension of the convention.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£708.16		
Total required from Area Board		£708.16		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Gazebo	87.99			
Two Way Radios pk of 5	232.00			
Portable PA System	160.93			
Display Boards	141.00			
Flipchart Stand	63.18			
Portable Hard Drive	45.99			
Total	£731.09			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Melksham Comic-Con is an event open to the public and is currently held annually in the Assembly Hall and Town Hall as this is the largest venue currently available to us in the town centre. This year, due to the number of attendees, guests and staff at the convention, we noticed several areas of concern to us. As the event was held in 2 adjacent, but separate buildings, we found communication and security to be an issue; staff were not able to contact each other in case of emergency. A good quality 2 way radio package would help us communicate with each other between buildings. We had a lot of families with small children and lack of space in the hall meant it was difficult to maneuver with pushchairs, plus with the cosplay competition we had a considerable number of attendees with large costumes and props that they did not want to carry around all day, but nowhere to keep them. We think that offering cloakroom storage area would solve this problem. We offered a lot of different workshops and events during the weekend and it was difficult informing attendees of when and where these were taking place and organising the queues. We feel that a portable PA system and notice boards would help us organise people effectively. There is a PA system available at the Assembly Hall, but there is a charge to hire it and we don't have the funds to do so. The PA system and display boards would also be very useful for when we hold fundraising events throughout the year.

14. How will you monitor this?

We will be able to monitor staff communication at the event itself and in the feedback session following to check if there were any issues again. The use of the gazebo will be monitored by the number of people using it and the amount of money raised in charging a small fee for the cloakroom and storage facilities offered.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are working towards making Melsham Comic-Con a self sustaining event and all money raised goes back into the project for the forthcoming year. Any equipment we have will be available to hire out to other organisations to enable us to replace it should it become faulty.

16. Is there anything else you think we should know about the project?

The package for which this grant would cover, forms part of Melksham Comic-Convention. This is a 2 day event held once a year in Melksham Town Centre and cost over Â£10,000 in total.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1003	Community Area Grant	New laptop for organiser	Extended Services (Melksham Area)	£767.29
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Submitted: 10/11/2014 11:43:19

ID: 1003

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

New laptop for organiser

6. Project summary:

The charity has an old laptop that the Manager uses for the day to day running of the charity as well as for use at events. This machine is now 7 years old. We effectively now rely on this member of staff using their own personal computer to undertake their role. We would like to replace this machine with a suitable new laptop.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham North

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£15750.00

Total Expenditure:

£27625.00

Surplus/Deficit for the year:

£11875.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2000.00

Why can't you fund this project from your reserves:

We have very limited available funds and would like to concentrate them on delivering services and projects within the community

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£767.29		
Total required from Area Board		£767.29		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Latitude 13 3000 Series	767.29			
Total	£767.29			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Extended Services (Melksham Area) work with children, young people and their families across the melksham community area.

14. How will you monitor this?

n/a

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1007	Community Area Grant	Real Time Public Transport Information in Melksham	Melksham Railway Development Group	£448.10
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Submitted: 11/11/2014 17:24:17

ID: 1007

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Real Time Public Transport Information in Melksham

6. Project summary:

To provide real time train and bus departure displays in public places such as the Town Hall and TIC, and other public facing places (e.g. shop windows). This information is not otherwise available on displays in the town

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6LS

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£948.14

Total Expenditure:

£1004.48

Surplus/Deficit for the year:

£-56.34

Free reserves currently held:

(money not committed to other projects/operating costs)

£2515.00

Why can't you fund this project from your reserves:

The group organises various publicity outings travelling by train and adding in ancillaries, and needs a reserve to be able to repay booking fees in the event of outing cancellation (e.g. train not running) whilst at the same time unable to return / get a refund on other items bought (e.g. presents for Santa to give out. This month, worst case scenario, we're looking at 240 bookings for Santa at 9 pounds to refund, with around half of that unrecoverable. MRDG is also helping to promote the current services and in 2015 will be concentrating on leisure users, and will also be making improvements at the station (floral display, etc) once major building works and upgrades are complete and it's worthwhile to do.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£896.20		
Total required from Area Board		£448.10		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
5 x 19 inch plus	570.00	From MRDG	yes	448.10
screens				
5 x Single	199.75			
board				
computers				
5 x network	26.45			
connectors				
Software work				
(done by	0.00			
volunteers)				
Installation	0.00			
(volunteers)				
5 x Fixures and	100.00			

fittings

Total **£896.2** **£448.1**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit bus and train passengers and potential passengers in the train by giving them real time feeds of upcoming bus and train departure times from the nearest bus stops and from the station. They will benefit by knowing what transport options are available for them, and where available (for trains and for some buses) whether they're on time.

14. How will you monitor this?

Passenger count on trains happen regularly, and twice a year surveys of passengers ask wide ranging questions to ensure that investment and resources are being correctly spent. This work is done by the Community Rail Partnership and by Wiltshire Council

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The request is for capital funding, with volunteers continuing to support it under the ongoing MRDG banner. Electricity and WiFi connections to be provided and paid by hosting sites. Data feed provided free of charge (and agreed) by First Great Western and other transport providers

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1009	Community Area Grant	Goldies Singing in Melksham	Golden-Oldies Charity	£228.99
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Submitted: 11/11/2014 18:17:43

ID: 1009

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Goldies Singing in Melksham

6. Project summary:

Golden-Oldies run regular events and fun monthly singing sessions for older people and people living in isolation, singing hits of the 50s onwards. People are encouraged to dance, sing and relax with a cup of tea and a chat with their session leader and other participants. These groups offer opportunities for lonely people to make supportive friendships and a regular activity to attend which can often be a life saver. Golden-Oldies will be running a monthly session in Melksham at Thornbank Community Room on the second Tuesday of every month from 10.30-11.30am during 2015.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6HH

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)

Isolation issues with older people

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2013

Total Income:

£189178.00

Total Expenditure:

£202121.00

Surplus/Deficit for the year:

£12943.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£8233.00

Why can't you fund this project from your reserves:

The reserves are restricted funds for separate projects within the Golden-oldies Charity.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £876.99

Total required from Area Board £228.99

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
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Session Leader fees for one year including mileage allowance	343.20	Melksham Town Council	yes	200.00
Office administration support	184.80	Thornbank Sheltered Housing scheme provide venue free of charge	yes	120.00
Ipod and Docking System	228.99	Local fundraising		328.00
Venue Hire (in-kind) for 12 sessions	120.00			
Total	£876.99			£648

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The grant money will be used to fund the cost of the Ipod and Docking System for the Melksham session only, with the primary beneficiaries being residents of Melksham, it is likely that others will come to the session from the surrounding area. Goldies sessions aim to promote and sustain independence in the growing older population through improving mental and physical health and wellbeing. To reach people living in isolation and give them a reason to get out, make friends and enjoy the companionship of others. To encourage participation in their local community and include them in the decision making for how Goldies progress and develop in Melksham. We regularly consult with the older people who attend our Goldies groups across the West of England via our session leaders. Between May and June 2013 a survey of 200 people took place, 129 were female and 71 male, between the ages of 64 and 92. We asked how they felt before and after the session on a 1-10 scale. 50% scored below 5 at the start of the session. One hour later 90% ticked either 9 or 10. Questionnaires are a regular way of monitoring feedback from attendees. Through support of the University of Bath, we have introduced "Active Songs"™ to our monthly BIG SING which have been a huge success. To the popular hits of the 50s onwards we encourage our participants to follow the session leader with actions to the music. The movements have been developed through the Department for Health at the University. Incorporating movements that strengthen independence muscles in the legs, improve cardiovascular fitness and develop upper body flexibility, this fun "exercise in disguise"™ choreography has multiple real life benefits;

standing and sitting, climbing stairs, reaching high shelves or boarding a bus will all be easier after repeat exposure to the Goldies "Active Songs"™. Dr Afroditi Stathi, Department of Health at Bath University is a Trustee of the Golden-Oldies Charity.

14. How will you monitor this?

We ask all our session leaders to complete attendance tracking forms each month so we can ensure that we are reaching our target audience at sustainable numbers. We also ask for feedback from our attendees at regular intervals, sometimes via the session leaders and sometimes with the aid of questionnaires like the one previously mentioned in question 13.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the Ipod and Docking system has been purchased the continuation costs for 2016 will be significantly reduced as this is a one off cost. We ask participants to contribute a minimum of £1 per session each month and any funds raised go directly towards supporting their session. We will contact local organisations for support and have a good track record of securing funding through town Councils, Lions Clubs, Rotary Clubs etc..

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

1048	Community Area Grant	Salt/grit spreader	Seend Parish Council	£250.00
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Submitted: 30/11/2014 17:38:33

ID: 1048

Current Status: Application Appraisal

To be considered at this meeting:

17/12/2014 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

We did not allocate any funds for capital expenditure for this financial year, and do not have enough funds left in our contingency fund for this piece of essential equipment.

5. Project title?

Salt/grit spreader

6. Project summary:

Seend Parish Council wants to purchase a salt/grit spreader to attach to the back of a tractor to enable vulnerable areas of the village to be cleared in case of heavy snow falls, as in the winter of 2012/13.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6P

9. Please tell us which theme(s) your project supports:

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£11454.07

Total Expenditure:

£9755.62

Surplus/Deficit for the year:

£1698.45

Free reserves currently held:

(money not committed to other projects/operating costs)

£7500.00

Why can't you fund this project from your reserves:

This is currently in a Business reserve account, for a possible project in 2015.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£250.00		
Total required from Area Board		£250.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Equipment	250.00	Our reserves	yes	0.00
			yes	
			yes	
			yes	
			yes	
			yes	
			yes	
Total	£250			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Residents of areas of the village which are not covered by the salt/grit spreading on the main roads, i.e. Seend Cleeve, Dial Close, The Lye

14. How will you monitor this?

Via the village Snow Warden

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off purchase

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

